Practical #

Panang for League through The Theore Days

Rachel Sparks Linfield and Penny Coltman

- week by week planning for your theme
- match your theme to the EYFS Statutory Framework
- structured activities
- how to collect evidence to show learning

Pre-School B Phe-School B for Learning through

by Rachel Sparks Linfield and Penny Coltman Illustrated by Cathy Hughes

Contents

Twelve

2-3 Making plans

4-7 Using the Early Learning Goals

8-9 Days 1 and 2: Advent

10-11 Days 3 and 4: Christmas decorations

12-13 Days 5 and 6: The Christmas story

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14-15 Days 7 and 8: Christmas cards

16-17 Days 9 and 10: Christmas presents

18-19 Days 11 and 12: Christmas party

20 Bringing it all together - The Christmas party

21 Resources

22 Collecting evidence of children's learning

23 Skills overview of six-week plan

24 Home links

Inside back cover Parent's Page

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Making plans

Why plan?

The purpose of planning is to make sure that all children enjoy a broad and balanced curriculum. All planning should be useful. Plans are working documents which you spend time preparing, but which should later repay your efforts. Try to be concise. This will help you in finding information quickly when you need it.

Long term plans

Preparing a long-term plan, which maps out the curriculum during a year or even two, will help you to ensure that you are providing a variety of activities and are meeting the *Statutory Framework for the Early Years Foundation Stage* (2007).

Your long-term plan need not be detailed. Divide the time period over which you are planning into fairly equal sections, such as half terms. Choose a topic for each section. Young children benefit from making links between the new ideas they encounter so as you select each topic, think about the time of year in which you plan to do it. A topic about minibeasts will not be very successful in November!

Although each topic will address all the learning areas, some could focus on a specific area. For example, a topic on Spring would lend itself well to activities relating to knowledge and understanding of the living world. Another topic might particularly encourage the appreciation of stories. Try to make sure that you provide a variety of topics in your long-term plans.

Autumn 1	All About Me
Autumn 2	Autumn
	The 12 Days of Christmas
Spring 1	Fairy Stories
Spring 2	Space
Summer 1	Toys
Summer 2	People Who Help Us







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Medium term plans

Medium term plans will outline the contents of a topic in a little more detail. One way to start this process is by brainstorming on a large piece of paper. Work with your team writing down all the activities you can think of which are relevant to the topic. As you do this it may become clear that some activities go well together. Think about dividing them into themes, the topic of Christmas for example has themes such as Advent, the Christmas story and Christmas presents.

At this stage it is helpful to make a chart. Write the theme ideas down the side of the chart and put a different area of learning at the top of each column. Now you can insert your brainstormed ideas and will quickly see where there are gaps. As you complete the chart take account of children's earlier experiences and provide opportunities for them to progress.

Refer back to the Statutory Framework for the Early Years Foundation Stage and check that you have addressed as many different aspects of it as you can. Once all your medium-term plans are complete make sure that there are no neglected areas.

Day to day plans

The plans you make for each day will outline aspects such as:

- resources needed;
- the way in which you might introduce activities;
- the organisation of adult help;
- size of the group;
 - timing.